



1627 US Highway 395 N.
 Minden, NV 89423
 775.783.6663 Fax: 775.782.8988
 humanresources@carsonvalleyinn.com

EMPLOYMENT APPLICATION

(Applications not filled in completely will be rejected)

Carson Valley Inn, Bodines & Sharkey's Casino are Equal Opportunity Employers. No question on this application can be asked for the purpose of excluding any applicant's consideration for employment because of race, color, religion, sex, age, national origin, sexual orientation, veteran's status, disability, or any other characteristic protected under state or federal law. Any applicant will be immediately rejected for employment or if hired, terminated without notice for giving false information in this application or failing to accurately provide information requested. If hired, employment is for no fixed term and the company or the employee can terminate employment at any time.

PERSONAL INFORMATION

Name: _____
LAST NAME FIRST NAME MIDDLE INITIAL

Present Address: _____ How Long? _____

Mailing Address: _____

City: _____ State _____ Zip Code: _____

Telephone Number(s): _____ E-mail: _____

Last Previous Address: _____

List any other name(s) used by you for educational or employment purposes: _____

POSITION

Applying for: First Choice: _____ Second Choice: _____

Shift Preferred: - Grave - Swing - Day - Any

Type of Work Desired: - Full Time - Part Time

Desired Rate of Pay: \$ _____ per hour Date available to work: _____

GENERAL INFORMATION (Use the comment section to explain)

Have you ever worked for Carson Valley Inn, Bodines or Sharkey's Casino? - No - Yes / If yes, list location, dates & positions: _____

If necessary, can you prove you are over 21 years of age? - No - Yes

If offered employment, can you provide proof of your legal right to work in the United States? - No - Yes

Are you now working more than one job at a time? - No - Yes If yes, please explain: _____

Have you ever been discharged or asked to resign? - No - Yes If yes, please explain: _____

If necessary, could you work overtime? - No - Yes

Do you have a valid Nevada driver's license? - No - Yes

Have you ever had your driver's license suspended or revoked? - No - Yes

Please list any of your friends or relatives who are employed by Carson Valley Inn:

Name: _____ Name: _____

Have you **EVER** pled guilty, nolo contendere, no contest or been convicted of a crime under your own or another name? (Do not include minor traffic violations) - No - Yes

If yes, please explain **ALL** convictions (when, where, etc.) (Use the comments section if necessary). A criminal conviction will not necessarily disqualify you from employment.

EMPLOYMENT HISTORY (Please complete this section **even** if attaching resume)

List your employment record for the last **SIX EMPLOYERS OR (10) TEN YEARS**. Start with your **most recent** employer. Include U.S. Military Service. PLEASE NOTE and explain any periods of unemployment of over two (2) months in the comment section of this form.

Company Name: _____ Telephone Number: (____) _____
Mailing Address: _____
City: _____ State: _____ Zip Code: _____
Employed From: _____ To: _____ Reason for Leaving: _____
Positions Held, Titles: _____
Starting Pay Rate: \$ _____ Ending Pay Rate: \$ _____ Supervisor: _____

Company Name: _____ Telephone Number: (____) _____
Mailing Address: _____
City: _____ State: _____ Zip Code: _____
Employed From: _____ To: _____ Reason for Leaving: _____
Positions Held, Titles: _____
Starting Pay Rate: \$ _____ Ending Pay Rate: \$ _____ Supervisor: _____

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City: _____ State: _____ Zip Code: _____
Employed From: _____ To: _____ Reason for Leaving: _____
Positions Held, Titles: _____
Starting Pay Rate: \$ _____ Ending Pay Rate: \$ _____ Supervisor: _____

EDUCATION/TRAINING

List Schools and/or Branch of Service and Locations (City, State)

Level Attained

High School		
College		
Graduate Studies		
U.S. Military Svc.		
Trade School/Other		

List any further information which is not covered in the application which should be considered (i.e. - equipment experience, licenses, other skills or qualifications, seminars or training):

PERSONAL REFERENCES

Give the names, and phone numbers of three persons (not relatives) who know you.

Name

Telephone No.

COMMENTS:

PLEASE READ THE FOLLOWING STATEMENT CAREFULLY

I certify that the answers given by me to the above questions and statements are true and correct to the best of my knowledge. I authorize any person or entity named to release any information they may have regarding my prior employment and my character. Anyone who may furnish any information concerning my character, habits, ability, convictions of a crime or reason for leaving any employment shall not be responsible for any loss or damage that I may suffer in consequence thereof.

I understand that any falsification, misinformation or omissions on this application, or any other document provided by me to Carson Valley Inn, Bodines or Sharkey's may result in the termination of my employment.

I understand that this is an employment application and that no contract for my employment is being offered. If I am employed by Carson Valley Inn, Bodines or Sharkey's, I understand that I will be an "at-will" employee. As such, I will be employed for an indefinite period of time. I further understand that my employment does not constitute a contractual relationship, either expressed or implied of any kind, and that either I or Carson Valley Inn, Bodines or Sharkey's may terminate my employment for any reason, or no reason, at any time.

I have read and understand the above statement.

Applicant's Name: _____

Applicant's Signature: _____ **Dated:** _____

PRE-EMPLOYMENT DRUG TESTING

Carson Valley Inn, Bodines & Sharkey's has a vital interest in maintaining a safe, healthy and effective environment for our employees and guests. This environment is jeopardized by employees who use and abuse illegal drugs and alcohol.

Carson Valley Inn, Bodines & Sharkey's conducts pre-employment drug testing to detect the use of illegal drugs during the approximate **previous 90-day period**. The test is given as soon as possible after an offer of employment has been made. Any attempt to falsify or interfere with the test, including adding adulterants to urine or diluting urine, will lead to the withdrawal of an offer of employment. Moreover, Carson Valley Inn, Bodines & Sharkey's may deem a diluted urine sample, or urine containing any adulterant substance to be a positive drug testing result.

The applicant may not work until a negative test result is obtained.

The presence of illegal drugs in an applicant in any detectable amount, or inability or refusal to provide a suitable drug test sample, will result in a withdrawal of any offer of employment.

We believe this policy will result in better service to our guests and a more pleasant and safe workplace for all employees. Thank you for your cooperation.

Applicant's Name: _____

Applicant's Signature: _____ **Dated:** _____

COMPLETE ONLY AFTER A JOB OFFER HAS BEEN MADE.

I have read and understand the Job Description for _____

Can you perform the essential job duties with or without reasonable accommodation? - No - Yes

Applicant's Name: _____

Applicant's Signature: _____ **Dated:** _____